




Progress: 

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OS X El Capitan: User Accounts

OS X Accounts

Read the following information about user accounts in OS X, and then answer the questions on the last page.



Review the following Apple Support articles:










- [PH21994: OS X El Capitan: Set up users on your Mac](#)
- [PH21993: OS X El Capitan: Delete a user](#)

You will be asked questions based on this content in the Quiz chapter or on the exam.





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OS X Accounts

Administrator












An administrator can add and manage other users, install apps, and change settings. The new user you create when you first set up your Mac is an administrator. Your Mac can have multiple administrators. You can create new ones, and convert standard users to administrators.





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Standard












Standard users are set up by an administrator. A standard user can install apps and change settings for his or her own use. Standard users cannot add other users or change other users' settings.





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Managed












Users who are managed with parental controls can access only the apps and content specified by the administrator managing the user. The administrator can restrict the user's contacts and website access, and place time limits on computer use.





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Sharing












Sharing-only users can access shared files remotely, but cannot log in to or change settings on the computer. To give the user permission to access your shared files or screen, you may need to change settings in the File Sharing, Screen Sharing, or Remote Management panes of Sharing preferences.





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Group












A "group" allows multiple users to have the same access privileges. For example, you can grant a group specific access privileges for a folder or a file, and all members of the group have access. You can also assign a group specific access privileges for each of your shared folders. You control a group's access to your shared folders by setting access permissions in the File Sharing section of Sharing preferences.





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Guest












Guest users can use your computer temporarily without you having to add them as individual users. You can set restrictions so guests can access only the items you want to share. Files created by a guest are stored in a temporary folder, but this folder and its contents are deleted when the guest logs out. The guest account works with the Find My Mac feature of iCloud, which can help you find your Mac if you lose it. You can locate your Mac if someone finds it, logs in as a guest, then uses Safari to access the Internet.





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Creating Secure Passwords

Password protecting your Mac is essential to help secure the data it contains. More complex passwords are more secure, but can be more difficult to create and remember. Fortunately, OS X gives you tools to assist with this.





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Creating Secure Passwords

Keychain Access



The password used to sign in to your user account is also used to unlock your login keychain. The login keychain is where passwords are stored in OS X. Viewing passwords and other information stored in your login keychain is done in the application Keychain Access.



Review the following Apple Support articles:

- [PH21779: OS X El Capitan: Tips for creating secure passwords](#)
- [PH20093: OS X El Capitan: Keychain Access: Keychain Access Overview](#)

You will be asked questions based on this content in the Quiz chapter or on the exam.





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OS X El Capitan: User Accounts

Summary

Having completed this course, you should be able to:

- Use Password Assistant to create a strong password for OS X.
- Change the password for an account in OS X.
- Compare and contrast changing passwords with resetting passwords for accounts in OS X.
- Store a username and password combination to the default keychain for an account in OS X.
- Identify the different types of accounts in OS X and describe the capabilities of those accounts.
- Create, configure, manage and delete user accounts in OS X.
- List the benefits of associating a password for an account in OS X to an Apple ID account.
- Configure OS X to use the account password for the lock screen and sleep.

This concludes the OS X El Capitan: User Accounts course. For other courses in the ACMT 2016 curriculum, see Apple Support article, [HT205332: AppleCare Service Certifications](#), or search for ACMT 2016 in ATLAS.