

OS X El Capitan: iCloud ✕



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iCloud Account



iCloud is a free service from Apple. An iCloud account gives customers access to their music, photos, contacts, calendars, and other materials across multiple devices. iCloud also provides options to back up or locate a missing device.



Read the following Apple content:

- apple.com/support/icloud/getstarted/
- apple.com/icloud/setup/mac.html
- [HT204230: System requirements for iCloud](#)

You will be asked questions based on this content in the Quiz chapter or on the exam.





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iCloud Drive

What Gets Stored

It is important to distinguish features that use iCloud storage from features that do not.

Use iCloud storage

- iCloud Drive
- Backup
- iCloud Photo Library
- Mail

Do NOT use iCloud storage

- iTunes in the Cloud
- Apps and Books
- iCloud Photo Sharing
- Find My Friends
- iCloud Keychain



Read the following Apple Support content:

- [PH12519: iCloud: iCloud storage and backup overview](#)
- [PH19610: iTunes 12 for Mac: iTunes in the Cloud overview](#)

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iCloud Drive

Managing Storage

If a customer runs out of iCloud Storage space, you can help by recommending an upgrade to the iCloud storage plan, or a reduction in the amount of storage being used.

iCloud Storage can be reduced by:

- Actively managing backups by choosing which apps and backups to keep
- Deleting documents and email messages that are no longer needed
- Reducing the size of the iCloud Photo Library



Read the following Apple Support articles:

- [HT204247: Manage your iCloud storage](#)
- [HT201238: iCloud storage pricing](#)
- [PH12797: iCloud: Upgrade your iCloud storage](#)
- [PH19389: iCloud: Remove files from iCloud Drive](#)

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iCloud Drive

Best Practices



File Types

In iCloud Drive there is no restriction on file type and customers can store any type of file less than 15 GB in size, as long as they do not exceed their iCloud storage limit.



Restoring Files

If your customer needs to access a file that he deleted within the last 30 days, he can recover it from [iCloud.com](https://www.icloud.com):

1. Sign in to [iCloud.com](https://www.icloud.com)
2. Click Settings
3. Under Advanced, click Restore Files
4. Browse the list of files in the Restore Files window

Files will be removed from Restore Files in 30 days.





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Photos

iCloud Photo Library

After iCloud Photo Library is enabled, photos and videos are automatically uploaded and stored in iCloud. They will not be duplicated in the iCloud backup, but it is recommended that back up copies of the Photos Library are kept.

View photos and videos with the Photos app in OS X.



My Photo Stream and iCloud Photo Library

My Photo Stream allows customer to have copies of their photos on all of their devices using iCloud if:

- They choose not to use iCloud Photo Library, or
- Any of their devices are not compatible with iCloud Photo Library.

If customers turn on iCloud Photo Library, they will not have a My Photo Stream album in the Photos app. They will find all of their photos and videos in All Photos.



Read the following Apple Support articles:

- [HT204655: Updating from iPhoto to Photos for OS X](#)
- [HT201317: My Photo Stream FAQ](#)

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Sync Data

Customers can change which iCloud features they are using on any of their devices by turning features on or off. They can also turn off iCloud completely.

Before turning off a particular feature on all devices, or before turning off iCloud completely, customers can archive a copy of their iCloud data on their computer.



Read the following Apple Support articles:

- [PH2613: iCloud: Change iCloud feature settings](#)
- [HT204055: Archive or make copies of your iCloud data](#)
- [PH22119: OS X El Capitan: What is "content everywhere"?](#)

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iCloud Keychain

iCloud Keychain keeps Safari website usernames and passwords, credit card information, and Wi-Fi network information up to date across all approved devices.



Read the following Apple Support articles:

- [HT204085: Frequently asked questions about iCloud Keychain](#)
- [PH22099: OS X El Capitan: Set up iCloud Keychain](#)
- [HT203783: Get help using iCloud Keychain](#)

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iCloud Keychain

Best Practices

iCloud Security Code and Two-factor Authentication

iCloud Keychain does not need an iCloud Security Code if the Apple ID used for iCloud is enrolled in two-factor authentication.

For more information on two-factor authentication, see [HT205075: Availability of two-factor authentication in iOS 9 and OS X El Capitan](#) and [Two-Factor Authentication in iOS 9 and OS X El Capitan](#).

iCloud Security Code Incorrectly Entered

If an iCloud Security Code is entered incorrectly too many times, that iCloud Keychain cannot be used. The iCloud Keychain is removed from Apple's servers and will need to be set up again.

Read [HT202755: If you enter your iCloud Security Code incorrectly too many times](#). You will be asked questions based on this content in the Quiz chapter or on the exam.



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Find My Mac

Use iCloud Find My Mac to locate a misplaced Mac.



Read the following Apple Support articles:

- [PH22102: OS X El Capitan: Use Find My Mac](#)
- [PH2698: iCloud: Locate your device](#)

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Family Sharing

Family Sharing makes it easy for up to six people in a family to share each other's iTunes, iBooks, and App Store purchases without sharing accounts. Pay for family purchases with the same credit card and approve kids' spending right from a parent's device. And share photos, a family calendar, and more to help keep everyone connected.



Read the following Apple Support articles:

- [HT201060: Family Sharing](#)
- [HT201088: Set up Family Sharing](#)
- [HT201081: Leave Family Sharing](#)
- [HT6388: Share purchased content with Family Sharing](#)
- [HT203046: What types of content can I share with Family Sharing?](#)
- [HT201084: Family Sharing and Apple IDs for kids](#)

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Summary

Having completed this course, you should be able to:

- Describe iCloud services that are available when using OS X.
- Use System Preferences to configure iCloud drive to store and access data in OS X.
- Use System Preferences to configure iCloud services in OS X to stream and store photos.
- Use System Preferences to configure iCloud services in OS X to sync data among Mac, devices and the cloud.
- Use System Preferences to configure iCloud keychain in OS X to store username/password combinations.
- Use System Preferences in OS X to configure Find My Mac to secure the data on a Mac.
- Describe how to configure Back to My Mac to securely control a remote Mac.
- Describe how to create and manage a Family Sharing group from within OS X.
- Given a customer scenario, correctly answer a set of knowledge-based questions about iCloud services.

This concludes the OS X El Capitan: iCloud course. For other courses in the ACMT 2016 curriculum, see Apple Support article, [HT205332: AppleCare Service Certifications](#), or search for ACMT 2016 in ATLAS.